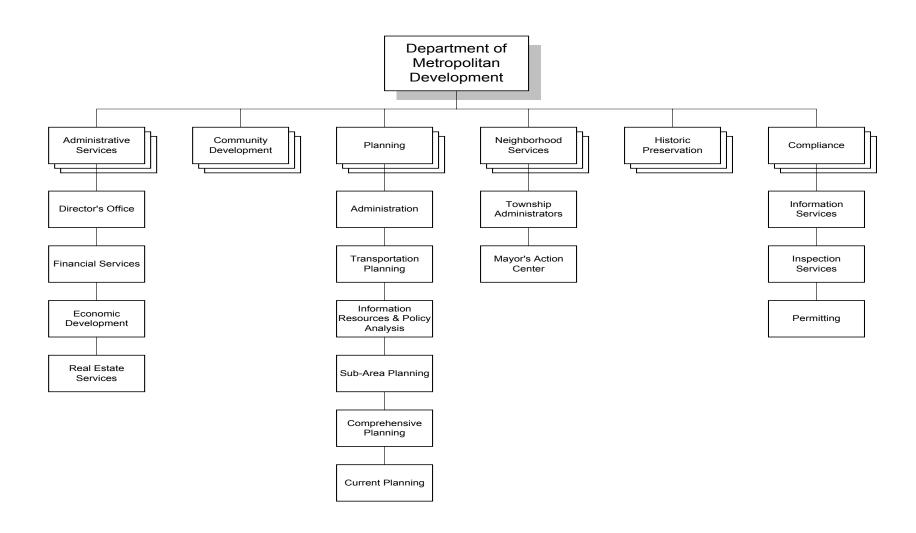
### **Organization Chart**



#### **Mission Statement**

The Department of Metropolitan Development supports the city's overall goal of enhanced quality of life for its citizens by improving services to neighborhoods, enforcing zoning and building codes, and creating economic development opportunities that benefit all citizens. This vision is given effect by planning and implementing services and projects that stimulate affordable housing, promote economic development, empower neighborhoods, and create jobs.

#### **Highlights of Metropolitan Development**

During the year 2003, the Department of Metropolitan Development will:

- improve code enforcement efforts through coordination with the various enforcement agencies, neighborhood organizations, and citizens, and by continuing the work of the commitment task force,
- review permits accurately and in a timely manner,
- provide accurate information in response to citizen requests and study electronic methods of providing feedback for those requests,
- provide support to economic and community development initiatives
   that promote the tax base, the availability of quality affordable
   housing, the restoration of the environment, and the development of
   good-paying jobs for citizens,
- provide viable land use and transportation planning documents that are the result of community-based participation processes,
- create a new Grant Analyst position that will develop new underwriting criteria and revise current guideline criteria for five existing federal grant programs. The position will work with the Grant Managers to review every application to ensure that the applicant is financially stable; has appropriate operation funds to sustain and maintain a project or services, and has a responsible financial history. In addition, the Grant Analyst will service existing loans,

- provide timely and professional staff review of development-related petitions and applications,
- support economic and community development initiatives through real estate acquisition and disposition,
- improve internal communications in response to citizen requests for service,
- stimulate economic and community development through the strategic use of financial incentives, favorable financing alternatives, brownfield remediation, and the use of local, state, and federal resources,
- administer grant programs consistent with local, state, and federal guidelines and regulations,
- an additional Historic Preservation Planner staff member is proposed to expand the ability to protect historic neighborhoods, improve the services available to historic property owners and increase the ability of staff to provide monitoring and enforcement of historic district guidelines,

- improve the availability of alternative modes of public transportation by continuing to study the possibility of a light rail system from the Indianapolis International Airport to downtown Indianapolis, and by analyzing the results of the Regional Bicycle System Plan, Regional Pedestrian Plan, and Transit Needs Study, and applying those principles in other areas,
- create a new inspector position in the Division of Compliance specializing in sign code compliance and permitting.
- realign the financial service section of the Division of Community Development and Financial Services with the Division of Administrative Services to provide more efficient management of the department's overall administrative support functions,

#### **Budget Summary**

Service Area	Dollars Budgeted
Efficient Administration of the City	\$ 1,558,871
Compliance With City Codes	\$ 9,679,630
Human Services	\$ 1,175,000
Neighborhood Development	\$25,954,635
Jobs & Economic Development	\$ 4,396,481
Meeting Transportation/Traffic Challenges	\$ 1,741,570
Total:	\$44,506,187

#### **Budget Summary**

Service Area	Activity	2003 Budget
Efficient Administration of the City	Administration Financial Services Administration-Customer Service Total:	\$ 335,099 \$1,163,772 \$ 60,000* <b>\$1,558,871</b>

\*County Portion Only

**SERVICE AREA:** Efficient Administration of the City

Activities: Provide overall managerial services to the department's divisions, including fiscal reporting and control, budget

management and audit, and coordinate the delivery of services with other city departments.

Objective: To manage the department's information and financial resources effectively and to provide quality customer \$1,558,871

service.

#### **Service Commitment:**

In the coming year, the efficient administration of the city service area will:

- maximize the public's return on investment for tax dollars expended by managing the department's financial and non-financial resources effectively,
- conduct accurate and efficient fiscal management of public funds resulting in zero audit findings or questioned costs at annual internal audit,
- increase customer satisfaction in the Mayor's Action Center by answering 95 percent of the calls received within 30 seconds and responding to electronic mail and voice mail requests within 24 hours.

#### **Budget Summary**

Service Area	Activity	2003 Budget
Compliance with City Codes	Inspection and Information Services Permitting Services Total:	\$6,534,121 \$3,145,509 <b>\$9,679,630</b>

**SERVICE AREA:** Compliance with City Codes

Activities: Issue and review permits, perform inspections for right of way, building, zoning and infrastructure activities, and

information and technology management.

**Objective:** To ensure compliance with applicable laws, ordinances and standards through accurate permitting and

enforcement, and the timely communication of accurate information.

\$9,679,630

#### **Service Commitment:**

In the coming year, the compliance with city codes service area will:

- enhance the quality of life for citizens by issuing permits, approvals, and permissions that are in compliance with applicable ordinances and development standards,
- increase responsiveness to citizens by providing accurate and timely information in response to internal and external requests,
- deter non-compliance by improving citizen education on code issues and responding to requests for inspections within 48 hours,
- efficiently manage the records and databases for all permitting files so that citizens and others who rely on the information can do so with confidence.
- increase compliance with the Sign Regulations by hiring a sign inspector to inspect permitted work.

#### **Budget Summary**

Service Area Activity 2003 Budget

Human Services Support youth, senior and family services \$1,175,000

Total: \$1,175,000

**SERVICE AREA:** Human Services

Activities: Provide funds to community organizations that provide essential human services to eligible youth, seniors and

families.

**Objective:** To provide information and funding to support initiatives for workforce development, homeless assistance, youth

activities, senior services, and health services.

\$1,175,000

#### **Service Commitment:**

In the coming year, the human services service area will:

- provide \$125,000 to fund summer youth programs in collaboration with other local funders,
- provide funding support to local human service providers for programs that will serve 5,200 citizens.

#### **Budget Summary**

Service Area	Activity	2003 Budget
Neighborhood Development	Administration Sub-Area Planning	\$ 421,994 \$ 546,118
	Zoning	\$ 1,209,318
	Customer Service	\$ 941,247
	Grants Management	\$19,584,873
	Housing Development	\$ 150,000
	Unsafe and Abandoned Buildings	\$ 2,500,000
	Neighborhood and Social Development	\$ 229,467
	Historic Preservation	\$ 371,618
	Total:	\$25,954,635

**SERVICE AREA:** Neighborhood Development

**Activities:** Land use planning, support affordable housing initiatives, promote commercial and neighborhood revitalization,

monitor development in historic neighborhoods, and provide information to citizens about all aspects of the land use

process.

**Objective:** To collaborate with citizens, businesses, and neighborhood organizations. To strengthen neighborhoods through

commercial revitalization, compatibility of land uses, elimination of slums and blight, and ensuring the availability of

affordable housing.

\$25,954,635

#### **Service Commitment**

In the coming year, the neighborhood development service area will:

- issue 95 percent of the staff reports for development petitions at least seven days prior to a public hearing to allow for timely review of land
  use issues by Board of Zoning Appeals members, Metropolitan Development Commission members, Plat Committee members, the Hearing
  Examiner, Indianapolis Historic Preservation Commission members, Meridian Street Preservation Commission members, and the public,
- create an Implementation Task Force to consider amendments to the zoning ordinance that are recommended by the Community Values section of the Comprehensive Plan,
- update the registered neighborhood organization list within 30 days of the conclusion of each quarter, providing accurate lists for use by petitioners for the distribution of notices of public hearings,
- work with Regional Center stakeholders to update the Regional Center Plan to reflect current development patterns and citizen input,
- facilitate land use negotiations between neighborhood organizations, businesses, and developers to foster better development, while enhancing compatibility with surrounding neighborhoods,
- enhance communication between citizens and government through meeting participation, mailings, and outreach in order to increase community capacity and involvement in building world-class neighborhoods,
- increase homeownership opportunities by providing down payment assistance, constructing new homes and acquiring and rehabilitating existing homes for low/moderate income households; 150 new homeownership opportunities will be created,
- increase the number of affordable rental units by providing funds to organizations that will construct or rehabilitate 500 rental housing units,
- preserve the stock of quality affordable rental housing units by collaborating with the U.S. Department of Housing and Urban Development (HUD) to restructure the debt on five HUD-insured multi-family properties,
- promote the safety and welfare of residents by providing funds to secure or eliminate 2,085 unsafe buildings,
- provide on-going education and assistance to neighborhoods by preparing monthly columns for inclusion in neighborhood association or organization newsletters,
- promote proactive communications with neighborhoods by attending neighborhood association meetings as needed,
- examine issues and concerns of the city/county residents, developers, and special interest groups about the preservation, conservation and reforestation of trees.

#### **Budget Summary**

Service Area	Activity	2003 Budget
Jobs and Economic Development	Economic Development Real Estate Services Comprehensive Planning Information Resources Total:	\$2,044,545 \$1,643,407 \$ 382,495 \$ 326,034 <b>\$4,396,481</b>

**SERVICE AREA:** Jobs and Economic Development

**Activities:** Support economic incentives that attract and retain commercial investment, respond to request for incentives in a

timely manner, conduct fiscal impact analyses associated with incentive requests, acquire and dispose of real estate in a fair and equitable manner, maintain and manage city-owned real estate, and conduct land use planning for the

County.

Objective: To facilitate and coordinate the implementation of activities that will expand and maintain the tax base within Marion \$4,396,481

County. To create and maintain good-paying jobs for Marion County residents.

#### **Service Commitment:**

In the coming year, the jobs and economic development service area will:

increase the city's tax base by supporting economic incentives designed to attract and retain businesses,

- enhance the city's competitive posture by responding to requests for abatement within five days of receiving the request,
- stimulate redevelopment by responding to requests for assistance in the reuse of abandoned and underutilized property within five days of receiving the request and by assisting in the creation and implementation of redevelopment plans,
- conduct fiscal impact analyses on all requests for economic incentives to ensure that economic incentives offered are designed to produce and retain capital investment in Marion County and to create good-paying jobs for Marion County citizens,
- restore environmentally contaminated sites and return unproductive land to the tax base by providing technical and financial resources for brownfields remediation,
- promote neighborhood revitalization and expand the economy by acquiring and disposing of real estate in a fair and equitable manner,
- maintain and manage city-owned properties by performing regular maintenance and responding to service requests from tenants and citizens within three working days,
- continue to conduct meetings throughout the county to obtain broad-based citizen input into the updated Marion County Comprehensive Land Use Plan update, Indianapolis Insight, which will guide future development and growth in Marion County,
- provide timely feedback for economic development and redevelopment projects by completing preliminary Section 108 reviews within three days of receiving a request,
- provide in a timely manner, the most up-to-date and complete information necessary to satisfy the needs of persons concerned with the development of land,
- continue to develop, maintain and enhance information data resources, including 2000 census data for use in meeting information requests.

\$1,741,570

### **Department of Metropolitan Development**

#### **Budget Summary**

Service Area Activity 2003 Budget

Meeting Transportation/Traffic

Challenge Transportation Planning \$1,741,570

Total: \$1,741,570

**SERVICE AREA:** Meeting Transportation/Traffic Challenge

**Activities:** Develop, update, and maintain transportation plans for Indianapolis' urbanized area.

**Objective:** To combine professional expertise with broad-based community input for the development of short and long-term

transportation plans to encourage sustainable growth patterns and multi-modal transit accessibility for all citizens in

the Indianapolis-Marion County metropolitan area.

#### **Service Commitment:**

In the coming year, the meeting transportation/traffic challenge service area will:

- complete Phase 2 of the Regional Transportation Plan by the end of the year,
- update current information for efficient transportation planning and enhanced regional accessibility and mobility,
- prepare plans to ensure a balanced transportation system with quality roads, transit, and other multi-modal transportation options.

# 2003 Annual Budget

# **Department of Metropolitan Development**

		2001	2002	2003
Division	Employee Classification	Budget	Budget	Budget
DIVISION OF ADMINISTRATIVE SERVICES	BI-WEEKLY POSITION FTE	20.00	20.00	19.00
	SEASONAL STAFF FTE	0.52	0.52	0.5
	Subtotal Adminstrative Services	20.52	20.52	19.50
COMMUNITY DEVELOPMENT	BI-WEEKLY POSITION FTE	20.00	20.00	26.00
	Subtotal Community Development	20.00	20.00	26.00
DIVISION OF PLANNING	BI-WEEKLY POSITION FTE	41.00	43.00	43.00
	SEASONAL STAFF FTE	1.25	1.25	1.25
	Subtotal Planning	42.25	44.25	44.25
NEIGHBORHOOD SERVICES	BI-WEEKLY POSITION FTE	36.00	37.00	36.00
	PART TIME POSITION FTE	0.00	0.00	0.80
	Subtotal Neighborhood Services	36.00	37.00	36.80
HISTORIC PRESERVATION	BI-WEEKLY POSITION FTE	5.00	5.00	6.00
	SEASONAL STAFF FTE	0.25	0.25	0.25
	Subtotal Historic Preservation	5.25	5.25	6.25
DIVISION OF COMPLIANCE	BI-WEEKLY POSITION FTE	108.00	109.00	106.00
	SEASONAL STAFF FTE	0.50	0.50	0.75
	Subtotal Permits	108.50	109.50	106.75
	TOTAL - BIWEEKLY FTE	230.00	234.00	236.00
	TOTAL - PART TIME FTE	0.00	0.00	0.80
	TOTAL - SEASONAL FTE	2.52	2.52	2.75
	GRAND TOTAL	232.52	236.52	239.55

# **Current Year Appropriations Resources and Requirements**

		2001 Actual	2002 Original Budget	2002 Revised Budget	Jun 30 YTD	2003 Proposed Budget	2003 To 2002 Original Difference	2003 To 2002 Revised Difference
Resource	s							
710	LICENSES AND PERMITS	7,952,039	7,632,043	7,632,043	3,454,711	7,722,990	90,947	90,947
730	CHARGES FOR SERVICES	362,380	151,948	151,948	67,224	146,120	-5,828	-5,828
750	INTERGOVERNMENTAL	34,367,870	28,866,050	34,424,320	13,638,509	26,398,255	-2,467,795	-8,026,065
760	SALE AND LEASE OF PROPERTY	1,325,247	624,956	894,956	179,392	340,000	-284,956	-554,956
770	FEES FOR SERVICES	541,052	491,448	491,448	154,871	372,500	-118,948	-118,948
780	FINES AND PENALTIES	36,750	75,474	75,474	149,510	53,700	-21,774	-21,774
790	MISCELLANEOUS REVENUE	145,755	6,200	100,200	16,407	63,850	57,650	-36,350
850	TRANSFERS	-189,700	0	0	0	0	0	0
Taxe	s, Non-Dept. Rev., & Fund Balance	2,511,857	7,776,720	6,576,343	6,802,794	9,408,772	1,632,052	2,832,429
Total Res	ources	47,053,250	45,624,839	50,346,732	24,463,419	44,506,187	-1,118,652	-5,840,545
Requirem	nents							
010	PERSONAL SERVICES	8,558,859	10,243,815	10,243,438	4,542,704	10,657,412	413,597	413,974
020	MATERIALS AND SUPPLIES	95,512	179,916	179,916	57,804	122,689	-57,227	-57,227
030	OTHER SERVICES AND CHARGES	36,087,874	32,774,796	36,892,806	18,189,468	32,270,170	-504,626	-4,622,636
040	PROPERTIES AND EQUIPMENT	2,391,183	2,896,536	3,500,796	1,821,411	1,816,080	-1,080,456	-1,684,716
050	INTERNAL CHARGES	-80,177	-470,224	-470,224	-147,969	-360,164	110,060	110,060
Total Rec	quirements	47,053,250	45,624,839	50,346,732	24,463,419	44,506,187	-1,118,652	-5,840,545

## **2003 Annual Budget**

### DEPARTMENT OF METROPOLITAN DEVELOPMENT

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
CHARACTER 010 - PERSONAL SERVICES							
100 SALARIES - BI-WEEKLY	6,885,681	8,217,422	8,217,093	3,656,227	8,265,201	47,779	48,108
110 SALARIES - TEMPORARY	65,286	45,900	45,900	21,738	71,552	25,652	25,652
120 OVERTIME	20,210	16,641	16,641	6,887	14,586	-2,055	-2,055
130 GROUP INSURANCE	656,752	875,957	875,951	373,390	1,039,709	163,752	163,758
140 EMPLOYEE ASSISTANCE PROGRAM	77,279	68,094	68,092	34,046	70,310	2,216	2,218
160 PENSION PLANS	278,173	327,426	327,413	146,884	336,209	8,783	8,796
170 SOCIAL SECURITY	522,443	628,648	628,623	274,354	645,819	17,171	17,196
180 UNEMPLOYMENT COMPENSATION	5,133	15,000	15,000	4,815	14,449	-551	-551
185 WORKER'S COMPENSATION	47,903	48,727	48,725	24,363	49,354	627	629
190 SPECIAL PAY/COMPENSATION	0	0	0	0	150,223	150,223	150,223
TOTAL PERSONAL SERVICES	8,558,859	10,243,815	10,243,438	4,542,704	10,657,412	413,597	413,974
PERCENTAGE CHANGE						4.0%	4.0%
CHARACTER 020 - MATERIALS AND SUPPLIES							
200 GENERAL OFFICE SUPPLIES	42,876	58,118	59,118	21,553	61,270	3,152	2,152
205 COMPUTER SUPPLIES	37,723	106,263	105,263	25,023	28,024	-78,239	-77,239
210 MATERIALS AND SUPPLIES	10,508	12,635	12,635	5,851	15,645	3,010	3,010
215 BUILDING MATERIALS AND SUPPLIES	1,391	200	200	2,383	200	0	0
220 REPAIR PARTS, TOOLS AND ACCESSORIES	760	1,000	1,000	1,021	850	-150	-150
230 INSTITUTIONAL, MEDICAL & FOOD SUPPLIES	1,317	200	200	1,184	200	0	0
240 ARSENAL SUPPLIES AND TOOLS	0	0	0	0	0	0	0
245 UNIFORM AND PERSONAL SUPPLIES	936	1,500	1,500	790	16,500	15,000	15,000
TOTAL MATERIALS AND SUPPLIES	95,512	179,916	179,916	57,804	122,689	-57,227	-57,227
PERCENTAGE CHANGE						-31.8%	-31.8%
CHARACTER 030 - OTHER SERVICES AND CHARGES							
300 PROFESSIONAL SERVICES	376,280	343,000	343,000	270,609	83,000	-260,000	-260,000
303 CONSULTING SERVICES	3,169,687	2,305,000	2,305,000	1,270,613	2,237,200	-67,800	-67,800
306 ARCHITECTURAL AND ENGINEERING SERVICE	1,661,896	2,859,450	1,878,149	1,918,853	1,657,356	-1,202,094	-220,793
309 TECHNICAL SERVICES	456,797	286,769	379,769	285,514	445,095	158,326	65,326

City of Indianapolis 2003 Annual Budget

### **DEPARTMENT OF METROPOLITAN DEVELOPMENT**

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
312 MANAGEMENT CONTRACTS	455,246	1,267,930	1,267,930	1,274,486	1,301,826	33,896	33,896
315 TEMPORARY SERVICES	7,601	29,390	29,390	389	29,390	0	0
318 BOARDING, DEMOLITION AND RELOCATION	2,122,999	1,161,544	2,617,100	786,396	1,633,874	472,330	-983,226
321 WASTE COLLECTION AND DISPOSAL	1,211,579	688,500	782,500	185,860	562,800	-125,700	-219,700
323 POSTAGE AND SHIPPING	88,964	107,025	107,025	39,422	104,550	-2,475	-2,475
326 COMMUNICATION SERVICES	218,297	244,255	244,255	91,979	300,720	56,465	56,465
329 TRAVEL AND MILEAGE	46,953	73,675	73,675	25,385	92,714	19,039	19,039
332 INSTRUCTION AND TUITION	41,422	118,349	118,349	74,639	132,569	14,220	14,220
335 INFORMATION TECHNOLOGY	2,257,860	2,316,991	2,346,991	725,139	2,501,395	184,404	154,404
338 INFRASTRUCTURE MAINTENANCE	84,515	20,000	49,600	43,392	20,000	0	-29,600
341 ADVERTISING	446,602	50,898	50,898	56,724	48,901	-1,997	-1,997
344 PRINTING AND COPYING CHARGES	210,211	256,873	256,873	68,134	253,349	-3,524	-3,524
347 PROMOTIONAL ACCOUNT	5,945	7,500	7,500	2,010	7,500	0	0
350 FACILITY LEASE AND RENTALS	453,012	738,812	738,812	252,685	723,341	-15,471	-15,471
353 UTILITIES	47,387	50,000	50,000	32,478	50,000	0	0
356 EQUIPMENT MAINTENANCE AND REPAIR	10,054	14,090	13,940	11,987	15,170	1,080	1,230
362 BUILDING MAINTENANCE AND REPAIR	249,127	151,500	151,500	5,662	145,500	-6,000	-6,000
365 VEHICLE AND OTHER EQUIPMENT RENT	521	0	0	0	0	0	0
368 INSURANCE PREMIUMS	13,426	27,405	27,555	42,156	47,270	19,865	19,715
371 MEMBERSHIPS	16,319	14,833	14,833	6,573	14,566	-267	-267
374 SUBSCRIPTIONS	13,209	13,439	13,439	6,485	13,007	-432	-432
377 LEGAL SETTLEMENTS AND JUDGMENTS	299,684	100,000	100,000	275	1,000,000	900,000	900,000
380 GRANTS AND SUBSIDIES	100,000	95,000	95,000	39,630	75,000	-20,000	-20,000
383 THIRD PARTY CONTRACTS	21,655,335	18,831,568	22,178,723	10,517,636	18,156,077	-675,491	-4,022,646
389 BANK CHARGES	4,200	1,000	1,000	0	1,000	0	0
392 DEBT SERVICE	362,545	600,000	650,000	154,356	617,000	17,000	-33,000
395 OTHER SERVICES AND CHARGES	200	0	0	0	0	0	0
TOTAL OTHER SERVICES AND CHARGES	36,087,874	32,774,796	36,892,806	18,189,468	32,270,170	-504,626	-4,622,636
PERCENTAGE CHANGE						-1.5%	-12.5%

CHARACTER 040 - PROPERTIES AND EQUIPMENT

City of Indianapolis 2003 Annual Budget

### DEPARTMENT OF METROPOLITAN DEVELOPMENT

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
400 LAND	1,010,088	2,059,000	2,402,000	1,340,037	1,250,000	-809,000	-1,152,000
405 BUILDINGS	776,818	5,000	5,000	0	5,000	0	0
410 IMPROVEMENTS	2,000	175,000	436,260	57,000	0	-175,000	-436,260
415 FURNISHINGS AND OFFICE EQUIPMENT	487,450	353,286	353,286	307,175	224,966	-128,320	-128,320
420 EQUIPMENT	41,204	190,250	190,250	48,546	179,114	-11,136	-11,136
445 LEASE AND RENTAL OF EQUIPMENT	73,624	114,000	114,000	68,653	157,000	43,000	43,000
TOTAL PROPERTIES AND EQUIPMENT	2,391,183	2,896,536	3,500,796	1,821,411	1,816,080	-1,080,456	-1,684,716
PERCENTAGE CHANGE						-37.3%	-48.1%
CHARACTER 050 - INTERNAL CHARGES 510 CENTRAL SERVICES CHARGES 520 FLEET SERVICES CHARGES 530 DEPARTMENTAL CHARGES 550 INTER DEPARTMENTAL CHARGES	-335,213 132,504 73,364 49,168	-679,714 129,490 0 80,000	-679,714 129,490 0 80,000	-212,818 63,655 0 1,194	-572,654 132,490 0 80,000	107,060 3,000 0	107,060 3,000 0
TOTAL INTERNAL CHARGES	-80,177	-470,224	-470,224	-147,969	-360,164	110,060	110,060
PERCENTAGE CHANGE						-23.4%	-23.4%
TOTAL DEPARTMENT OF METROPOLITAN DEVE	L 47,053,250	45,624,839	50,346,732	24,463,419	44,506,187	-1,118,652	-5,840,545
PERCENTAGE CHANGE						-2.5%	-11.6%

## 2003 Annual Budget

### Department of Metropolitan Development Division of Administrative Services

#### **Current Year Appropriations**

#### **Resources and Requirements**

		2002	2002		2003	2003 To 2002	2003 To 2002
	2001	Original	Revised	Jun 30	Proposed	Original	Revised
	Actual	Budget	Budget	YTD	Budget	Difference	Difference
Resources							
750 INTERGOVERNMENTAL	504,875	1,265,832	1,503,821	407,703	999,795	-266,037	-504,026
760 SALE AND LEASE OF PROPERTY	1,325,176	624,956	894,956	179,242	340,000	-284,956	-554,956
770 FEES FOR SERVICES	315,200	302,500	302,500	81,600	250,000	-52,500	-52,500
780 FINES AND PENALTIES	0	0	0	114,626	0	0	0
790 MISCELLANEOUS REVENUE	51,551	0	94,000	43	55,000	55,000	-39,000
850 TRANSFERS	-292,774	0	0	0	0	0	0
Taxes, Non-Dept. Rev., & Fund Balance	2,935,971	3,451,909	3,451,532	1,941,192	3,542,028	90,119	90,496
Total Resources	4,839,999	5,645,197	6,246,809	2,724,406	5,186,823	-458,374	-1,059,986
Requirements							
010 PERSONAL SERVICES	932,249	1,086,548	1,086,171	464,226	1,015,522	-71,026	-70,649
020 MATERIALS AND SUPPLIES	10,129	13,210	13,210	4,040	10,320	-2,890	-2,890
030 OTHER SERVICES AND CHARGES	3,822,540	4,328,389	4,726,118	2,308,606	3,954,259	-374,130	-771,859
040 PROPERTIES AND EQUIPMENT	31,791	293,650	497,910	25,960	76,288	-217,362	-421,622
050 INTERNAL CHARGES	43,291	-76,600	-76,600	-78,426	130,434	207,034	207,034
Total Requirements	4,839,999	5,645,197	6,246,809	2,724,406	5,186,823	-458,374	-1,059,986

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT DIVISION OF ADMINISTRATIVE SERVICES

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
CHARACTER 010 - PERSONAL SERVICES							
100 SALARIES - BI-WEEKLY	781,436	907,797	907,468	392,208	827,829	-79,968	-79,639
110 SALARIES - TEMPORARY	9,314	10,020	10,020	3,684	9,620	-400	-400
120 OVERTIME	173	0	0	0	0	0	0
130 GROUP INSURANCE	39,424	53,225	53,219	17,762	55,425	2,200	2,206
140 EMPLOYEE ASSISTANCE PROGRAM	6,720	5,822	5,820	2,910	5,529	-293	-291
160 PENSION PLANS	31,265	36,311	36,298	15,688	33,720	-2,591	-2,578
170 SOCIAL SECURITY	59,689	69,143	69,118	29,860	64,222	-4,921	-4,896
185 WORKER'S COMPENSATION	4,228	4,230	4,228	2,114	4,018	-212	-210
190 SPECIAL PAY/COMPENSATION	0	0	0	0	15,159	15,159	15,159
TOTAL PERSONAL SERVICES	932,249	1,086,548	1,086,171	464,226	1,015,522	-71,026	-70,649
PERCENTAGE CHANGE						-6.5%	-6.5%
CHARACTER 020 - MATERIALS AND SUPPLIES							
200 GENERAL OFFICE SUPPLIES	3,860	8,150	8,150	1,935	6,450	-1,700	-1,700
205 COMPUTER SUPPLIES	5,054	3,570	3,570	1,915	3,100	-470	-470
210 MATERIALS AND SUPPLIES	743	1,290	1,290	87	670	-620	-620
215 BUILDING MATERIALS AND SUPPLIES	370	0	0	103	0	0	0
220 REPAIR PARTS, TOOLS AND ACCESSORIES	14	200	200	0	100	-100	-100
230 INSTITUTIONAL, MEDICAL & FOOD SUPPLIES	88	0	0	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	10,129	13,210	13,210	4,040	10,320	-2,890	-2,890
PERCENTAGE CHANGE						-21.9%	-21.9%
CHARACTER 030 - OTHER SERVICES AND CHARGES							
300 PROFESSIONAL SERVICES	172,706	230,000	230,000	190,000	0	-230,000	-230,000
303 CONSULTING SERVICES	1,869,399	1,340,000	1,340,000	885,215	1,342,000	2,000	2,000
306 ARCHITECTURAL AND ENGINEERING SERVICE	488,463	44,450	263,149	17,014	44,450	0	-218,699
309 TECHNICAL SERVICES	135,848	127,156	127,156	79,391	154,296	27,140	27,140
312 MANAGEMENT CONTRACTS	0	790,000	790,000	800,000	800,000	10,000	10,000
315 TEMPORARY SERVICES	1,008	12,390	12,390	0	6,390	-6,000	-6,000

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT DIVISION OF ADMINISTRATIVE SERVICES

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
318 BOARDING, DEMOLITION AND RELOCATION	10,572	10,000	95,030	6,150	5,000	-5,000	-90,030
321 WASTE COLLECTION AND DISPOSAL	97,532	508,500	602,500	0	358,500	-150,000	-244,000
323 POSTAGE AND SHIPPING	4,869	6,460	6,460	1,225	6,500	40	40
326 COMMUNICATION SERVICES	22,231	32,860	32,860	8,513	31,376	-1,484	-1,484
329 TRAVEL AND MILEAGE	6,350	14,300	14,300	1,101	14,300	0	0
332 INSTRUCTION AND TUITION	4,588	8,550	8,550	1,605	8,550	0	0
335 INFORMATION TECHNOLOGY	53,878	110,121	110,121	24,473	67,990	-42,131	-42,131
338 INFRASTRUCTURE MAINTENANCE	800	20,000	20,000	13,820	20,000	0	0
341 ADVERTISING	1,143	3,120	3,120	1,264	1,800	-1,320	-1,320
344 PRINTING AND COPYING CHARGES	13,669	23,900	23,900	2,638	18,900	-5,000	-5,000
347 PROMOTIONAL ACCOUNT	5,945	7,500	7,500	2,010	7,500	0	0
350 FACILITY LEASE AND RENTALS	60,713	118,762	118,762	48,396	116,921	-1,841	-1,841
353 UTILITIES	47,387	50,000	50,000	32,478	50,000	0	0
356 EQUIPMENT MAINTENANCE AND REPAIR	88	250	250	0	500	250	250
362 BUILDING MAINTENANCE AND REPAIR	152,648	148,000	148,000	190	142,000	-6,000	-6,000
368 INSURANCE PREMIUMS	6,996	15,640	15,640	35,180	35,225	19,585	19,585
371 MEMBERSHIPS	1,688	3,800	3,800	2,229	3,140	-660	-660
374 SUBSCRIPTIONS	591	2,630	2,630	1,082	1,921	-709	-709
377 LEGAL SETTLEMENTS AND JUDGMENTS	299,684	100,000	100,000	275	100,000	0	0
383 THIRD PARTY CONTRACTS	1,200	0	0	0	0	0	0
392 DEBT SERVICE	362,545	600,000	600,000	154,356	617,000	17,000	17,000
TOTAL OTHER SERVICES AND CHARGES	3,822,540	4,328,389	4,726,118	2,308,606	3,954,259	-374,130	-771,859
PERCENTAGE CHANGE						-8.6%	-16.3%
CHARACTER 040 - PROPERTIES AND EQUIPMENT							
400 LAND	2,788	75,000	75,000	12,195	50,000	-25,000	-25,000
405 BUILDINGS	0	5,000	5,000	0	5,000	0	0
410 IMPROVEMENTS	0	175,000	379,260	0	0	-175,000	-379,260
415 FURNISHINGS AND OFFICE EQUIPMENT	27,460	38,650	38,650	12,469	19,928	-18,722	-18,722
420 EQUIPMENT	1,544	0	0	1,295	1,360	1,360	1,360

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT DIVISION OF ADMINISTRATIVE SERVICES

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
TOTAL PROPERTIES AND EQUIPMENT	31,791	293,650	497,910	25,960	76,288	-217,362	-421,622
PERCENTAGE CHANGE						-74.0%	-84.7%
CHARACTER 050 - INTERNAL CHARGES 510 CENTRAL SERVICES CHARGES 530 DEPARTMENTAL CHARGES 550 INTER DEPARTMENTAL CHARGES	84,122 -90,000 49,168	73,400 -230,000 80,000	73,400 -230,000 80,000	35,380 -115,000 1,194	280,434 -230,000 80,000	207,034 0 0	207,034 0 0
TOTAL INTERNAL CHARGES	43,291	-76,600	-76,600	-78,426	130,434	207,034	207,034
PERCENTAGE CHANGE						-270.3%	-270.3%
TOTAL DIVISION OF ADMINISTRATIVE SERVICES	4,839,999	5,645,197	6,246,809	2,724,406	5,186,823	-458,374	-1,059,986
PERCENTAGE CHANGE						-8.1%	-17.0%

## 2003 Annual Budget

## Department of Metropolitan Development Community Development

#### **Current Year Appropriations**

#### **Resources and Requirements**

		2002	2002		2003	2003 To 2002	2003 To 2002
	2001	Original	Revised	Jun 30	Proposed	Original	Revised
	Actual	Budget	Budget	YTD	Budget	Difference	Difference
Resources							
710 LICENSES AND PERMITS	0	0	0	0	0	0	0
730 CHARGES FOR SERVICES	7,975	0	0	7,975	0	0	0
750 INTERGOVERNMENTAL	30,501,007	23,284,066	28,604,347	11,839,492	22,468,232	-815,834	-6,136,115
760 SALE AND LEASE OF PROPERTY	0	0	0	0	0	0	0
780 FINES AND PENALTIES	6,262	0	0	14,034	0	0	0
790 MISCELLANEOUS REVENUE	95,981	0	0	12,001	0	0	0
850 TRANSFERS	0	0	0	0	0	0	0
Taxes, Non-Dept. Rev., & Fund Balance	-1,339,337	1,126,973	1,126,973	2,509,182	1,171,108	44,135	44,135
Total Resources	29,271,888	24,411,039	29,731,320	14,382,684	23,639,340	-771,699	-6,091,980
Requirements							
010 PERSONAL SERVICES	858,290	920,711	920,711	426,517	1,259,923	339,212	339,212
020 MATERIALS AND SUPPLIES	2,836	3,496	3,496	1,394	4,074	578	578
030 OTHER SERVICES AND CHARGES	26,625,058	21,502,832	26,423,113	12,569,932	21,310,442	-192,390	-5,112,671
040 PROPERTIES AND EQUIPMENT	1,785,704	1,984,000	2,384,000	1,384,841	1,216,700	-767,300	-1,167,300
050 INTERNAL CHARGES	0	0	0	0	-151,799	-151,799	-151,799
Total Requirements	29,271,888	24,411,039	29,731,320	14,382,684	23,639,340	-771,699	-6,091,980

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT COMMUNITY DEVELOPMENT

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
CHARACTER 010 - PERSONAL SERVICES							
100 SALARIES - BI-WEEKLY	709,471	755,253	755,253	348,986	988,864	233,611	233,611
130 GROUP INSURANCE	56,236	67,535	67,535	32,741	123,569	56,034	56,034
140 EMPLOYEE ASSISTANCE PROGRAM	6,719	5,818	5,818	2,909	7,567	1,749	1,749
160 PENSION PLANS	28,469	30,210	30,210	13,959	40,248	10,038	10,038
170 SOCIAL SECURITY	53,276	57,777	57,777	25,863	76,975	19,198	19,198
185 WORKER'S COMPENSATION	4,120	4,118	4,118	2,059	5,358	1,240	1,240
190 SPECIAL PAY/COMPENSATION	0	0	0	0	17,342	17,342	17,342
TOTAL PERSONAL SERVICES	858,290	920,711	920,711	426,517	1,259,923	339,212	339,212
PERCENTAGE CHANGE						36.8%	36.8%
CHARACTER 020 - MATERIALS AND SUPPLIES							
200 GENERAL OFFICE SUPPLIES	1,758	2,698	2,698	1,003	3,550	852	852
205 COMPUTER SUPPLIES	811	798	798	371	524	-274	-274
210 MATERIALS AND SUPPLIES	193	0	0	13	0	0	0
215 BUILDING MATERIALS AND SUPPLIES	73	0	0	7	0	0	0
230 INSTITUTIONAL, MEDICAL & FOOD SUPPLIES	0	0	0	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	2,836	3,496	3,496	1,394	4,074	578	578
PERCENTAGE CHANGE						16.5%	16.5%
CHARACTER 030 - OTHER SERVICES AND CHARGES							
300 PROFESSIONAL SERVICES	118,784	30,000	30,000	0	0	-30,000	-30,000
303 CONSULTING SERVICES	473,315	261,000	261,000	165,745	188,000	-73,000	-73,000
306 ARCHITECTURAL AND ENGINEERING SERVICE	148,155	225,000	225,000	152,400	140,000	-85,000	-85,000
309 TECHNICAL SERVICES	197,312	68,057	161,057	125,677	159,690	91,633	-1,367
312 MANAGEMENT CONTRACTS	455,171	477,930	477,930	474,486	501,826	23,896	23,896
318 BOARDING, DEMOLITION AND RELOCATION	2,112,428	1,151,544	2,522,070	780,246	1,628,874	477,330	-893,196
321 WASTE COLLECTION AND DISPOSAL	1,114,047	180,000	180,000	185,860	204,300	24,300	24,300
323 POSTAGE AND SHIPPING	5,139	8,195	8,195	2,088	8,200	5	5
326 COMMUNICATION SERVICES	17,453	15,940	15,940	7,369	21,102	5,162	5,162

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT COMMUNITY DEVELOPMENT

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
329 TRAVEL AND MILEAGE	9,859	9,995	9,995	8,017	14,804	4,809	4,809
332 INSTRUCTION AND TUITION	3,969	2,999	2,999	3,630	3,999	1,000	1,000
335 INFORMATION TECHNOLOGY	65,842	88,064	118,064	43,924	116,764	28,700	-1,300
338 INFRASTRUCTURE MAINTENANCE	83,520	0	29,600	29,572	0	0	-29,600
341 ADVERTISING	2,817	2,998	2,998	751	3,001	3	3
344 PRINTING AND COPYING CHARGES	14,163	14,073	14,073	4,835	14,999	926	926
350 FACILITY LEASE AND RENTALS	32,013	35,272	35,272	26,221	68,605	33,333	33,333
353 UTILITIES	0	0	0	0	0	0	0
362 BUILDING MAINTENANCE AND REPAIR	6,770	0	0	0	0	0	0
365 VEHICLE AND OTHER EQUIPMENT RENT	521	0	0	0	0	0	0
368 INSURANCE PREMIUMS	0	0	0	0	0	0	0
371 MEMBERSHIPS	2,900	3,198	3,198	680	3,201	3	3
374 SUBSCRIPTIONS	2,546	1,999	1,999	1,165	2,000	1	1
380 GRANTS AND SUBSIDIES	100,000	95,000	95,000	39,630	75,000	-20,000	-20,000
383 THIRD PARTY CONTRACTS	21,654,135	18,831,568	22,178,723	10,517,636	18,156,077	-675,491	-4,022,646
389 BANK CHARGES	4,200	0	0	0	0	0	0
392 DEBT SERVICE	0	0	50,000	0	0	0	-50,000
TOTAL OTHER SERVICES AND CHARGES	26,625,058	21,502,832	26,423,113	12,569,932	21,310,442	-192,390	-5,112,671
PERCENTAGE CHANGE						-0.9%	-19.3%
CHARACTER 040 - PROPERTIES AND EQUIPMENT							
400 LAND	1,007,300	1,984,000	2,327,000	1,327,841	1,200,000	-784,000	-1,127,000
405 BUILDINGS	776,404	0	0	0	0	0	0
410 IMPROVEMENTS	2,000	0	57,000	57,000	0	0	-57,000
415 FURNISHINGS AND OFFICE EQUIPMENT	0	0	0	0	16,700	16,700	16,700
TOTAL PROPERTIES AND EQUIPMENT	1,785,704	1,984,000	2,384,000	1,384,841	1,216,700	-767,300	-1,167,300
PERCENTAGE CHANGE						-38.7%	-49.0%
CHARACTER 050 - INTERNAL CHARGES 510 CENTRAL SERVICES CHARGES	0	0	0	0	55,216	55,216	55,216

## **2003 Annual Budget**

# DEPARTMENT OF METROPOLITAN DEVELOPMENT COMMUNITY DEVELOPMENT

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
530 DEPARTMENTAL CHARGES	0	0	0	0	-207,015	-207,015	-207,015
TOTAL INTERNAL CHARGES	0	0	0	0	-151,799	-151,799	-151,799
PERCENTAGE CHANGE						#Div/0!	#Div/0!
TOTAL COMMUNITY DEVELOPMENT	29,271,888	24,411,039	29,731,320	14,382,684	23,639,340	-771,699	-6,091,980
PERCENTAGE CHANGE						-3.2%	-20.5%

## 2003 Annual Budget

## Department of Metropolitan Development Division of Planning

### **Current Year Appropriations**

### **Resources and Requirements**

		2002	2002		2003	2003 To 2002	2003 To 2002
	2001	Original	Revised	Jun 30	Proposed	Original	Revised
	Actual	Budget	Budget	YTD	Budget	Difference	Difference
Resources							
710 LICENSES AND PERMITS	481,555	557,000	557,000	268,434	563,490	6,490	6,490
730 CHARGES FOR SERVICES	148,036	3,000	3,000	601	1,620	-1,380	-1,380
750 INTERGOVERNMENTAL	3,056,567	3,943,426	3,943,426	1,225,179	2,502,382	-1,441,044	-1,441,044
780 FINES AND PENALTIES	3	0	0	0	0	0	0
790 MISCELLANEOUS REVENUE	1,862	3,200	3,200	1,035	1,850	-1,350	-1,350
850 TRANSFERS	103,074	0	0	0	0	0	0
Taxes, Non-Dept. Rev., & Fund Balance	722,580	1,435,545	235,545	1,563,648	1,558,187	122,642	1,322,642
Total Resources	4,513,677	5,942,171	4,742,171	3,058,897	4,627,529	-1,314,642	-114,642
Requirements							
010 PERSONAL SERVICES	1,810,938	2,016,565	2,016,565	915,141	2,130,412	113,847	113,847
020 MATERIALS AND SUPPLIES	22,941	52,020	52,020	17,824	21,440	-30,580	-30,580
030 OTHER SERVICES AND CHARGES	2,475,324	3,692,919	2,492,919	2,033,325	2,283,349	-1,409,570	-209,570
040 PROPERTIES AND EQUIPMENT	61,630	69,516	69,516	37,481	63,094	-6,422	-6,422
050 INTERNAL CHARGES	142,844	111,151	111,151	55,126	129,234	18,083	18,083
Total Requirements	4,513,677	5,942,171	4,742,171	3,058,897	4,627,529	-1,314,642	-114,642

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT DIVISION OF PLANNING

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
CHARACTER 010 - PERSONAL SERVICES							
100 SALARIES - BI-WEEKLY	1,450,357	1,634,389	1,634,389	744,381	1,663,468	29,079	29,079
110 SALARIES - TEMPORARY	33,572	22,100	22,100	3,138	22,100	0	0
120 OVERTIME	2,210	0	0	540	0	0	0
130 GROUP INSURANCE	131,197	146,349	146,349	69,910	193,866	47,517	47,517
140 EMPLOYEE ASSISTANCE PROGRAM	13,776	12,513	12,513	6,257	12,513	0	0
160 PENSION PLANS	58,827	65,375	65,375	29,842	67,751	2,376	2,376
170 SOCIAL SECURITY	111,196	126,721	126,721	55,486	131,267	4,546	4,546
180 UNEMPLOYMENT COMPENSATION	1,096	0	0	1,028	0	0	0
185 WORKER'S COMPENSATION	8,706	9,118	9,118	4,559	9,118	0	0
190 SPECIAL PAY/COMPENSATION	0	0	0	0	30,329	30,329	30,329
TOTAL PERSONAL SERVICES	1,810,938	2,016,565	2,016,565	915,141	2,130,412	113,847	113,847
PERCENTAGE CHANGE						5.6%	5.6%
CHARACTER 020 - MATERIALS AND SUPPLIES							
200 GENERAL OFFICE SUPPLIES	11,265	11,240	12,240	5,560	11,240	0	-1,000
205 COMPUTER SUPPLIES	10,936	39,060	38,060	11,739	7,250	-31,810	-30,810
210 MATERIALS AND SUPPLIES	581	1,220	1,220	304	2,450	1,230	1,230
215 BUILDING MATERIALS AND SUPPLIES	110	0	0	142	0	0	0
220 REPAIR PARTS, TOOLS AND ACCESSORIES	0	500	500	43	500	0	0
230 INSTITUTIONAL, MEDICAL & FOOD SUPPLIES	17	0	0	37	0	0	0
245 UNIFORM AND PERSONAL SUPPLIES	32	0	0	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	22,941	52,020	52,020	17,824	21,440	-30,580	-30,580
PERCENTAGE CHANGE						-58.8%	-58.8%
CHARACTER 030 - OTHER SERVICES AND CHARGES 300 PROFESSIONAL SERVICES	80,980	80,000	80,000	77,947	80,000	0	0
303 CONSULTING SERVICES	720,793	704,000	704,000	202,075	542,700	-161,300	-161,300
306 ARCHITECTURAL AND ENGINEERING SERVICE	578,978	2,200,000	1,000,000	1,403,619	883,406	-1,316,594	-116,594
309 TECHNICAL SERVICES	34,611	20,791	20,791	12,609	22,801	2,010	2,010

## **2003 Annual Budget**

# DEPARTMENT OF METROPOLITAN DEVELOPMENT DIVISION OF PLANNING

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
315 TEMPORARY SERVICES	0	12,000	12,000	0	12,000	0	0
323 POSTAGE AND SHIPPING	46,625	57,200	57,200	17,558	54,700	-2,500	-2,500
326 COMMUNICATION SERVICES	27,540	27,530	27,530	9,268	27,450	-80	-80
329 TRAVEL AND MILEAGE	16,256	14,320	14,320	8,936	17,360	3,040	3,040
332 INSTRUCTION AND TUITION	14,943	11,800	11,800	5,791	26,120	14,320	14,320
335 INFORMATION TECHNOLOGY	245,839	246,043	246,043	131,728	303,244	57,201	57,201
338 INFRASTRUCTURE MAINTENANCE	195	0	0	0	0	0	0
341 ADVERTISING	439,464	39,680	39,680	52,040	39,000	-680	-680
344 PRINTING AND COPYING CHARGES	101,811	152,750	152,750	28,846	145,300	-7,450	-7,450
350 FACILITY LEASE AND RENTALS	114,622	118,525	118,525	79,400	120,568	2,043	2,043
356 EQUIPMENT MAINTENANCE AND REPAIR	1,668	5,000	5,000	250	4,720	-280	-280
362 BUILDING MAINTENANCE AND REPAIR	40,000	500	500	79	500	0	0
368 INSURANCE PREMIUMS	146	150	150	0	150	0	0
371 MEMBERSHIPS	7,797	1,770	1,770	1,295	2,060	290	290
374 SUBSCRIPTIONS	3,057	860	860	1,884	1,270	410	410
380 GRANTS AND SUBSIDIES	0	0	0	0	0	0	0
TOTAL OTHER SERVICES AND CHARGES	2,475,324	3,692,919	2,492,919	2,033,325	2,283,349	-1,409,570	-209,570
PERCENTAGE CHANGE						-38.2%	-8.4%
CHARACTER 040 - PROPERTIES AND EQUIPMENT							
415 FURNISHINGS AND OFFICE EQUIPMENT	53,753	62,316	62,316	37,198	61,834	-482	-482
420 EQUIPMENT	7,877	7,200	7,200	283	1,260	-5,940	-5,940
TOTAL PROPERTIES AND EQUIPMENT	61,630	69,516	69,516	37,481	63,094	-6,422	-6,422
PERCENTAGE CHANGE						-9.2%	-9.2%
CHARACTER 050 - INTERNAL CHARGES 510 CENTRAL SERVICES CHARGES	142,844	111,151	111,151	55,126	129,234	18,083	18,083

## **2003 Annual Budget**

# DEPARTMENT OF METROPOLITAN DEVELOPMENT DIVISION OF PLANNING

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
TOTAL INTERNAL CHARGES	142,844	111,151	111,151	55,126	129,234	18,083	18,083
PERCENTAGE CHANGE						16.3%	16.3%
TOTAL DIVISION OF PLANNING	4,513,677	5,942,171	4,742,171	3,058,897	4,627,529	-1,314,642	-114,642
PERCENTAGE CHANGE						-22.1%	-2.4%

## 2003 Annual Budget

## Department of Metropolitan Development Neighborhood Services

### **Current Year Appropriations**

### **Resources and Requirements**

	2001	2002 Original	2002 Revised	Jun 30	2003 Proposed	2003 To 2002 Original	2003 To 2002 Revised
	Actual	Budget	Budget	YTD	Budget	Difference	Difference
Resources							
750 INTERGOVERNMENTAL	143,363	165,063	165,063	73,742	220,184	55,121	55,121
760 SALE AND LEASE OF PROPERTY	0	0	0	150	0	0	0
790 MISCELLANEOUS REVENUE	81	0	0	15	0	0	0
Taxes, Non-Dept. Rev., & Fund Balance	698,535	826,099	826,099	418,976	781,063	-45,036	-45,036
Total Resources	841,979	991,162	991,162	492,882	1,001,247	10,085	10,085
Requirements							
010 PERSONAL SERVICES	1,191,788	1,529,970	1,529,970	662,995	1,526,107	-3,863	-3,863
020 MATERIALS AND SUPPLIES	6,292	9,540	9,540	4,465	10,105	565	565
030 OTHER SERVICES AND CHARGES	278,154	348,112	348,112	144,199	576,775	228,663	228,663
040 PROPERTIES AND EQUIPMENT	21,655	47,070	47,070	23,303	71,554	24,484	24,484
050 INTERNAL CHARGES	-655,910	-943,530	-943,530	-342,081	-1,183,294	-239,764	-239,764
Total Requirements	841,979	991,162	991,162	492,882	1,001,247	10,085	10,085

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT MAYOR'S ACTION CENTER

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
CHARACTER 010 - PERSONAL SERVICES							
100 SALARIES - BI-WEEKLY	416,144	602,652	602,652	223,732	565,951	-36,701	-36,701
110 SALARIES - TEMPORARY	6,391	0	0	7,905	21,632	21,632	21,632
120 OVERTIME	8	1,000	1,000	32	0	-1,000	-1,000
130 GROUP INSURANCE	57,647	88,715	88,715	31,116	80,707	-8,008	-8,008
140 EMPLOYEE ASSISTANCE PROGRAM	7,728	6,693	6,693	3,347	8,035	1,342	1,342
160 PENSION PLANS	16,885	24,074	24,074	9,267	23,921	-153	-153
170 SOCIAL SECURITY	31,068	46,042	46,042	17,067	45,748	-294	-294
185 WORKER'S COMPENSATION	4,738	4,738	4,738	2,369	4,697	-41	-41
190 SPECIAL PAY/COMPENSATION	0	0	0	0	10,439	10,439	10,439
TOTAL PERSONAL SERVICES	540,609	773,914	773,914	294,834	761,130	-12,784	-12,784
PERCENTAGE CHANGE						-1.7%	-1.7%
CHARACTER 020 - MATERIALS AND SUPPLIES							
200 GENERAL OFFICE SUPPLIES	2,023	3,630	3,630	1,319	2,730	-900	-900
205 COMPUTER SUPPLIES	391	1,760	1,760	1,444	1,000	-760	-760
210 MATERIALS AND SUPPLIES	82	350	350	124	2,750	2,400	2,400
215 BUILDING MATERIALS AND SUPPLIES	127	0	0	0	0	0	0
220 REPAIR PARTS, TOOLS AND ACCESSORIES	15	50	50	0	0	-50	-50
230 INSTITUTIONAL, MEDICAL & FOOD SUPPLIES	115	0	0	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	2,752	5,790	5,790	2,887	6,480	690	690
PERCENTAGE CHANGE						11.9%	11.9%
CHARACTER 030 - OTHER SERVICES AND CHARGES							
303 CONSULTING SERVICES	0	0	0	0	134,500	134,500	134,500
309 TECHNICAL SERVICES	9,934	9,500	9,500	4,914	9,920	420	420
315 TEMPORARY SERVICES	0	2,000	2,000	0	2,000	0	0
323 POSTAGE AND SHIPPING	492	600	600	79	600	0	0
326 COMMUNICATION SERVICES	31,588	45,850	45,850	13,019	45,850	0	0
329 TRAVEL AND MILEAGE	204	4,250	4,250	0	7,300	3,050	3,050

City of Indianapolis 2003 Annual Budget

# DEPARTMENT OF METROPOLITAN DEVELOPMENT MAYOR'S ACTION CENTER

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
332 INSTRUCTION AND TUITION	1,000	2,700	2,700	199	2,000	-700	-700
335 INFORMATION TECHNOLOGY	90,951	91,061	91,061	54,406	183,596	92,535	92,535
344 PRINTING AND COPYING CHARGES	2,212	1,450	1,450	904	1,450	0	0
350 FACILITY LEASE AND RENTALS	39,521	45,776	45,776	19,753	46,008	232	232
356 EQUIPMENT MAINTENANCE AND REPAIR	420	440	440	397	1,700	1,260	1,260
362 BUILDING MAINTENANCE AND REPAIR	424	3,000	3,000	0	3,000	0	0
371 MEMBERSHIPS	0	100	100	0	100	0	0
374 SUBSCRIPTIONS	493	550	550	596	650	100	100
TOTAL OTHER SERVICES AND CHARGES	177,240	207,277	207,277	94,267	438,674	231,397	231,397
PERCENTAGE CHANGE						111.6%	111.6%
CHARACTER 040 - PROPERTIES AND EQUIPMENT 415 FURNISHINGS AND OFFICE EQUIPMENT 420 EQUIPMENT 445 LEASE AND RENTAL OF EQUIPMENT	13,139 22 0	18,700 14,000 2,000	18,700 14,000 2,000	6,225 11,996 0	9,574 50,000 0	-9,126 36,000 -2,000	-9,126 36,000 -2,000
TOTAL PROPERTIES AND EQUIPMENT	13,161	34,700	34,700	18,220	59,574	24,874	24,874
PERCENTAGE CHANGE						71.7%	71.7%
CHARACTER 050 - INTERNAL CHARGES 510 CENTRAL SERVICES CHARGES 520 FLEET SERVICES CHARGES	-673,762 0	-961,681 0	-961,681 0	-351,156 0	-1,206,058 200	-244,377 200	-244,377 200
TOTAL INTERNAL CHARGES	-673,762	-961,681	-961,681	-351,156	-1,205,858	-244,177	-244,177
PERCENTAGE CHANGE						25.4%	25.4%
TOTAL	60,000	60,000	60,000	59,053	60,000	0	0
PERCENTAGE CHANGE TO						%	%

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT TOWNSHIP ADMINISTRATION

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
CHARACTER 010 - PERSONAL SERVICES							
100 SALARIES - BI-WEEKLY	543,772	627,982	627,982	304,155	618,194	-9,788	-9,788
120 OVERTIME	0	500	500	82	0	-500	-500
130 GROUP INSURANCE	34,495	47,163	47,163	21,728	54,001	6,838	6,838
140 EMPLOYEE ASSISTANCE PROGRAM	4,368	4,074	4,074	2,037	4,074	0	0
160 PENSION PLANS	21,751	25,220	25,220	12,169	25,222	2	2
170 SOCIAL SECURITY	40,851	48,233	48,233	22,760	48,238	5	5
180 UNEMPLOYMENT COMPENSATION	3,264	0	0	3,787	0	0	0
185 WORKER'S COMPENSATION	2,678	2,884	2,884	1,442	2,884	0	0
190 SPECIAL PAY/COMPENSATION	0	0	0	0	12,364	12,364	12,364
TOTAL PERSONAL SERVICES	651,179	756,056	756,056	368,161	764,977	8,921	8,921
PERCENTAGE CHANGE						1.2%	1.2%
CHARACTER 020 - MATERIALS AND SUPPLIES							
200 GENERAL OFFICE SUPPLIES	1,706	2,000	2,000	332	1,900	-100	-100
205 COMPUTER SUPPLIES	1,145	1,675	1,675	1,093	1,650	-25	-25
210 MATERIALS AND SUPPLIES	689	75	75	149	75	0	0
215 BUILDING MATERIALS AND SUPPLIES	0	0	0	0	0	0	0
220 REPAIR PARTS, TOOLS AND ACCESSORIES	0	0	0	4	0	0	0
TOTAL MATERIALS AND SUPPLIES	3,540	3,750	3,750	1,578	3,625	-125	-125
PERCENTAGE CHANGE						-3.3%	-3.3%
CHARACTER 030 - OTHER SERVICES AND CHARGES							
309 TECHNICAL SERVICES	4,698	4,463	4,463	2,178	4,903	440	440
312 MANAGEMENT CONTRACTS	75	0	0	0	0	0	0
315 TEMPORARY SERVICES	4,350	0	0	389	2,000	2,000	2,000
323 POSTAGE AND SHIPPING	4,409	5,220	5,220	2,093	5,250	30	30
326 COMMUNICATION SERVICES	13,435	14,975	14,975	5,005	14,092	-883	-883
329 TRAVEL AND MILEAGE	8,044	11,760	11,760	3,702	11,300	-460	-460
332 INSTRUCTION AND TUITION	2,600	3,700	3,700	3,192	3,500	-200	-200

City of Indianapolis 2003 Annual Budget

# DEPARTMENT OF METROPOLITAN DEVELOPMENT TOWNSHIP ADMINISTRATION

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
335 INFORMATION TECHNOLOGY	29,046	60,933	60,933	17,308	57,732	-3,201	-3,201
344 PRINTING AND COPYING CHARGES	5,183	10,000	10,000	2,119	8,000	-2,000	-2,000
350 FACILITY LEASE AND RENTALS	27,729	28,174	28,174	13,370	29,849	1,675	1,675
356 EQUIPMENT MAINTENANCE AND REPAIR	35	250	250	0	100	-150	-150
362 BUILDING MAINTENANCE AND REPAIR	50	0	0	0	0	0	0
368 INSURANCE PREMIUMS	178	210	210	371	370	160	160
371 MEMBERSHIPS	185	100	100	185	200	100	100
374 SUBSCRIPTIONS	897	1,050	1,050	20	805	-245	-245
TOTAL OTHER SERVICES AND CHARGES	100,914	140,835	140,835	49,932	138,101	-2,734	-2,734
PERCENTAGE CHANGE						-1.9%	-1.9%
CHARACTER 040 - PROPERTIES AND EQUIPMENT 415 FURNISHINGS AND OFFICE EQUIPMENT 420 EQUIPMENT	8,450 44	12,320 50	12,320 50	3,068 2,014	11,300 680	-1,020 630	-1,020 630
TOTAL PROPERTIES AND EQUIPMENT	8,494	12,370	12,370	5,082	11,980	-390	-390
PERCENTAGE CHANGE						-3.2%	-3.2%
CHARACTER 050 - INTERNAL CHARGES 510 CENTRAL SERVICES CHARGES 520 FLEET SERVICES CHARGES	17,852 0	18,151 0	18,151 0	9,076 0	22,064 500	3,913 500	3,913 500
TOTAL INTERNAL CHARGES	17,852	18,151	18,151	9,076	22,564	4,413	4,413
PERCENTAGE CHANGE						24.3%	24.3%
TOTAL	781,979	931,162	931,162	433,829	941,247	10,085	10,085
PERCENTAGE CHANGE TO						1.1%	1.1%

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT NEIGHBORHOOD SERVICES

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
CHARACTER 010 - PERSONAL SERVICES							
100 SALARIES - BI-WEEKLY	959,916	1,230,634	1,230,634	527,887	1,184,145	-46,489	-46,489
110 SALARIES - TEMPORARY	6,391	0	0	7,905	21,632	21,632	21,632
120 OVERTIME	8	1,500	1,500	115	0	-1,500	-1,500
130 GROUP INSURANCE	92,142	135,878	135,878	52,844	134,708	-1,170	-1,170
140 EMPLOYEE ASSISTANCE PROGRAM	12,096	10,767	10,767	5,384	12,109	1,342	1,342
160 PENSION PLANS	38,636	49,294	49,294	21,436	49,143	-151	-151
170 SOCIAL SECURITY	71,919	94,275	94,275	39,827	93,986	-289	-289
180 UNEMPLOYMENT COMPENSATION	3,264	0	0	3,787	0	0	0
185 WORKER'S COMPENSATION	7,416	7,622	7,622	3,811	7,581	-41	-41
190 SPECIAL PAY/COMPENSATION	0	0	0	0	22,803	22,803	22,803
TOTAL PERSONAL SERVICES	1,191,788	1,529,970	1,529,970	662,995	1,526,107	-3,863	-3,863
PERCENTAGE CHANGE						-0.3%	-0.3%
CHARACTER 020 - MATERIALS AND SUPPLIES							
200 GENERAL OFFICE SUPPLIES	3,729	5,630	5,630	1,652	4,630	-1,000	-1,000
205 COMPUTER SUPPLIES	1,536	3,435	3,435	2,537	2,650	-785	-785
210 MATERIALS AND SUPPLIES	771	425	425	273	2,825	2,400	2,400
215 BUILDING MATERIALS AND SUPPLIES	127	0	0	0	0	0	0
220 REPAIR PARTS, TOOLS AND ACCESSORIES	15	50	50	4	0	-50	-50
230 INSTITUTIONAL, MEDICAL & FOOD SUPPLIES	115	0	0	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	6,292	9,540	9,540	4,465	10,105	565	565
PERCENTAGE CHANGE						5.9%	5.9%
CHARACTER 030 - OTHER SERVICES AND CHARGES							
303 CONSULTING SERVICES	0	0	0	0	134,500	134,500	134,500
309 TECHNICAL SERVICES	14,632	13,963	13,963	7,092	14,823	860	860
312 MANAGEMENT CONTRACTS	75	0	0	0	0	0	0
315 TEMPORARY SERVICES	4,350	2,000	2,000	389	4,000	2,000	2,000
323 POSTAGE AND SHIPPING	4,901	5,820	5,820	2,172	5,850	30	30

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT NEIGHBORHOOD SERVICES

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
326 COMMUNICATION SERVICES	45,023	60,825	60,825	18,024	59,942	-883	-883
329 TRAVEL AND MILEAGE	8,249	16,010	16,010	3,702	18,600	2,590	2,590
332 INSTRUCTION AND TUITION	3,599	6,400	6,400	3,391	5,500	-900	-900
335 INFORMATION TECHNOLOGY	119,998	151,994	151,994	71,714	241,328	89,334	89,334
344 PRINTING AND COPYING CHARGES	7,395	11,450	11,450	3,024	9,450	-2,000	-2,000
350 FACILITY LEASE AND RENTALS	67,250	73,950	73,950	33,123	75,857	1,907	1,907
356 EQUIPMENT MAINTENANCE AND REPAIR	455	690	690	397	1,800	1,110	1,110
362 BUILDING MAINTENANCE AND REPAIR	474	3,000	3,000	0	3,000	0	0
368 INSURANCE PREMIUMS	178	210	210	371	370	160	160
371 MEMBERSHIPS	185	200	200	185	300	100	100
374 SUBSCRIPTIONS	1,390	1,600	1,600	616	1,455	-145	-145
TOTAL OTHER SERVICES AND CHARGES	278,154	348,112	348,112	144,199	576,775	228,663	228,663
PERCENTAGE CHANGE						65.7%	65.7%
CHARACTER 040 - PROPERTIES AND EQUIPMENT							
415 FURNISHINGS AND OFFICE EQUIPMENT	21,589	31,020	31,020	9,293	20,874	-10,146	-10,146
420 EQUIPMENT	66	14,050	14,050	14,010	50,680	36,630	36,630
445 LEASE AND RENTAL OF EQUIPMENT	0	2,000	2,000	0	0	-2,000	-2,000
TOTAL PROPERTIES AND EQUIPMENT	21,655	47,070	47,070	23,303	71,554	24,484	24,484
PERCENTAGE CHANGE						52.0%	52.0%
CHARACTER 050 - INTERNAL CHARGES							
510 CENTRAL SERVICES CHARGES	-655,910	-943,530	-943,530	-342,081	-1,183,994	-240,464	-240,464
520 FLEET SERVICES CHARGES	0	0	0	0	700	700	700
TOTAL INTERNAL CHARGES	-655,910	-943,530	-943,530	-342,081	-1,183,294	-239,764	-239,764
PERCENTAGE CHANGE						25.4%	25.4%
TOTAL NEIGHBORHOOD SERVICES	841,979	991,162	991,162	492,882	1,001,247	10,085	10,085
PERCENTAGE CHANGE TO						1.0%	1.0%

## 2003 Annual Budget

# **Department of Metropolitan Development Historic Preservation**

### **Current Year Appropriations**

### **Resources and Requirements**

		2002	2002		2003	2003 To 2002	2003 To 2002
	2001	Original	Revised	Jun 30	Proposed	Original	Revised
	Actual	Budget	Budget	YTD	Budget	Difference	Difference
Resources							
710 LICENSES AND PERMITS	650	0	0	-650	0	0	0
750 INTERGOVERNMENTAL	154,221	207,663	207,663	92,393	207,662	-1	-1
770 FEES FOR SERVICES	151,518	40,000	40,000	43,110	60,000	20,000	20,000
780 FINES AND PENALTIES	2,848	1,000	1,000	627	1,000	0	0
790 MISCELLANEOUS REVENUE	0	3,000	3,000	0	0	-3,000	-3,000
Taxes, Non-Dept. Rev., & Fund Balance	-55,773	44,923	44,923	5,319	102,956	58,033	58,033
Total Resources	253,463	296,586	296,586	140,799	371,618	75,032	75,032
Requirements							
010 PERSONAL SERVICES	204,555	225,353	225,353	111,757	290,984	65,631	65,631
020 MATERIALS AND SUPPLIES	1,789	2,300	2,300	225	1,200	-1,100	-1,100
030 OTHER SERVICES AND CHARGES	38,885	60,768	60,768	24,687	66,716	5,948	5,948
040 PROPERTIES AND EQUIPMENT	2,276	3,600	3,600	1,847	4,114	514	514
050 INTERNAL CHARGES	5,960	4,565	4,565	2,283	8,604	4,039	4,039
Total Requirements	253,463	296,586	296,586	140,799	371,618	75,032	75,032

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT HISTORIC PRESERVATION

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
CHARACTER 010 - PERSONAL SERVICES							
100 SALARIES - BI-WEEKLY	164,685	180,702	180,702	89,606	225,777	45,075	45,075
110 SALARIES - TEMPORARY	3,800	4,940	4,940	2,052	4,940	0	0
120 OVERTIME	0	0	0	0	0	0	0
130 GROUP INSURANCE	14,048	15,744	15,744	8,412	26,413	10,669	10,669
140 EMPLOYEE ASSISTANCE PROGRAM	1,680	1,455	1,455	728	1,746	291	291
160 PENSION PLANS	6,606	7,228	7,228	3,584	9,179	1,951	1,951
170 SOCIAL SECURITY	12,652	14,202	14,202	6,835	17,933	3,731	3,731
185 WORKER'S COMPENSATION	1,082	1,082	1,082	541	1,288	206	206
190 SPECIAL PAY/COMPENSATION	0	0	0	0	3,708	3,708	3,708
TOTAL PERSONAL SERVICES	204,555	225,353	225,353	111,757	290,984	65,631	65,631
PERCENTAGE CHANGE						29.1%	29.1%
CHARACTER 020 - MATERIALS AND SUPPLIES							
200 GENERAL OFFICE SUPPLIES	1,283	800	800	0	800	0	0
205 COMPUTER SUPPLIES	420	1,400	1,400	141	300	-1,100	-1,100
210 MATERIALS AND SUPPLIES	27	100	100	84	100	0	0
215 BUILDING MATERIALS AND SUPPLIES	0	0	0	0	0	0	0
220 REPAIR PARTS, TOOLS AND ACCESSORIES	52	0	0	0	0	0	0
230 INSTITUTIONAL, MEDICAL & FOOD SUPPLIES	7	0	0	0	0	0	0
TOTAL MATERIALS AND SUPPLIES	1,789	2,300	2,300	225	1,200	-1,100	-1,100
PERCENTAGE CHANGE						-47.8%	-47.8%
CHARACTER 030 - OTHER SERVICES AND CHARGES							
300 PROFESSIONAL SERVICES	2,190	2,000	2,000	2,000	2,000	0	0
306 ARCHITECTURAL AND ENGINEERING SERVICE	0	10,000	10,000	0	2,500	-7,500	-7,500
309 TECHNICAL SERVICES	1,678	1,662	1,662	849	2,134	472	472
323 POSTAGE AND SHIPPING	1,858	2,350	2,350	693	2,300	-50	-50
326 COMMUNICATION SERVICES	3,261	3,500	3,500	1,276	4,250	750	750
329 TRAVEL AND MILEAGE	16	2,700	2,700	431	1,300	-1,400	-1,400

City of Indianapolis 2003 Annual Budget

# DEPARTMENT OF METROPOLITAN DEVELOPMENT HISTORIC PRESERVATION

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
332 INSTRUCTION AND TUITION	357	1,000	1,000	445	800	-200	-200
335 INFORMATION TECHNOLOGY	10,894	15,819	15,819	6,902	27,456	11,637	11,637
341 ADVERTISING	2,130	2,500	2,500	2,502	2,500	0	0
344 PRINTING AND COPYING CHARGES	4,879	6,200	6,200	1,664	6,200	0	0
350 FACILITY LEASE AND RENTALS	11,262	12,342	12,342	7,521	14,450	2,108	2,108
356 EQUIPMENT MAINTENANCE AND REPAIR	0	250	100	0	250	0	150
368 INSURANCE PREMIUMS	29	30	180	141	150	120	-30
371 MEMBERSHIPS	215	265	265	215	265	0	0
374 SUBSCRIPTIONS	116	150	150	47	161	11	11
TOTAL OTHER SERVICES AND CHARGES	38,885	60,768	60,768	24,687	66,716	5,948	5,948
PERCENTAGE CHANGE						9.8%	9.8%
CHARACTER 040 - PROPERTIES AND EQUIPMENT							
415 FURNISHINGS AND OFFICE EQUIPMENT	2,206	3,600	3,600	1,847	3,600	0	0
420 EQUIPMENT	70	0	0	0	514	514	514
TOTAL PROPERTIES AND EQUIPMENT	2,276	3,600	3,600	1,847	4,114	514	514
PERCENTAGE CHANGE						14.3%	14.3%
CHARACTER 050 - INTERNAL CHARGES							
510 CENTRAL SERVICES CHARGES	5,960	4,565	4,565	2,283	6,304	1,739	1,739
520 FLEET SERVICES CHARGES	0	0	0	0	2,300	2,300	2,300
TOTAL INTERNAL CHARGES	5,960	4,565	4,565	2,283	8,604	4,039	4,039
PERCENTAGE CHANGE						88.5%	88.5%
TOTAL HISTORIC PRESERVATION	253,463	296,586	296,586	140,799	371,618	75,032	75,032
PERCENTAGE CHANGE						25.3%	25.3%

## 2003 Annual Budget

## Department of Metropolitan Development Division of Compliance

### **Current Year Appropriations**

#### **Resources and Requirements**

		2002	2002		2003	2003 To 2002	2003 To 2002
	2001	Original	Revised	Jun 30	Proposed	Original	Revised
	Actual	Budget	Budget	YTD	Budget	Difference	Difference
Resources							
710 LICENSES AND PERMITS	7,469,834	7,075,043	7,075,043	3,186,928	7,159,500	84,457	84,457
730 CHARGES FOR SERVICES	206,370	148,948	148,948	58,648	144,500	-4,448	-4,448
750 INTERGOVERNMENTAL	7,837	0	0	0	0	0	0
770 FEES FOR SERVICES	74,334	148,948	148,948	30,161	62,500	-86,448	-86,448
780 FINES AND PENALTIES	27,636	74,474	74,474	20,223	52,700	-21,774	-21,774
790 MISCELLANEOUS REVENUE	-3,720	0	0	3,314	7,000	7,000	7,000
Taxes, Non-Dept. Rev., & Fund Balance	-450,048	891,271	891,271	364,478	2,253,430	1,362,159	1,362,159
Total Resources	7,332,243	8,338,684	8,338,684	3,663,751	9,679,630	1,340,946	1,340,946
Requirements							
010 PERSONAL SERVICES	3,561,039	4,464,668	4,464,668	1,962,067	4,434,464	-30,204	-30,204
020 MATERIALS AND SUPPLIES	51,525	99,350	99,350	29,857	75,550	-23,800	-23,800
030 OTHER SERVICES AND CHARGES	2,847,913	2,841,776	2,841,776	1,108,720	4,078,629	1,236,853	1,236,853
040 PROPERTIES AND EQUIPMENT	488,127	498,700	498,700	347,979	384,330	-114,370	-114,370
050 INTERNAL CHARGES	383,639	434,190	434,190	215,128	706,657	272,467	272,467
Total Requirements	7,332,243	8,338,684	8,338,684	3,663,751	9,679,630	1,340,946	1,340,946

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT DIVISION OF COMPLIANCE

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
CHARACTER 010 - PERSONAL SERVICES							
100 SALARIES - BI-WEEKLY	2,819,815	3,508,647	3,508,647	1,553,159	3,375,118	-133,529	-133,529
110 SALARIES - TEMPORARY	12,209	8,840	8,840	4,960	13,260	4,420	4,420
120 OVERTIME	17,819	15,141	15,141	6,232	14,586	-555	-555
130 GROUP INSURANCE	323,705	457,226	457,226	191,721	505,728	48,502	48,502
140 EMPLOYEE ASSISTANCE PROGRAM	36,288	31,719	31,719	15,860	30,846	-873	-873
160 PENSION PLANS	114,369	139,008	139,008	62,374	136,168	-2,840	-2,840
170 SOCIAL SECURITY	213,711	266,530	266,530	116,484	261,436	-5,094	-5,094
180 UNEMPLOYMENT COMPENSATION	773	15,000	15,000	0	14,449	-551	-551
185 WORKER'S COMPENSATION	22,351	22,557	22,557	11,279	21,991	-566	-566
190 SPECIAL PAY/COMPENSATION	0	0	0	0	60,882	60,882	60,882
TOTAL PERSONAL SERVICES	3,561,039	4,464,668	4,464,668	1,962,067	4,434,464	-30,204	-30,204
PERCENTAGE CHANGE						-0.7%	-0.7%
CHARACTER 020 - MATERIALS AND SUPPLIES							
200 GENERAL OFFICE SUPPLIES	20,982	29,600	29,600	11,404	34,600	5,000	5,000
205 COMPUTER SUPPLIES	18,966	58,000	58,000	8,319	14,200	-43,800	-43,800
210 MATERIALS AND SUPPLIES	8,192	9,600	9,600	5,090	9,600	0	0
215 BUILDING MATERIALS AND SUPPLIES	711	200	200	2,131	200	0	0
220 REPAIR PARTS, TOOLS AND ACCESSORIES	679	250	250	975	250	0	0
230 INSTITUTIONAL, MEDICAL & FOOD SUPPLIES	1,090	200	200	1,147	200	0	0
240 ARSENAL SUPPLIES AND TOOLS	0	0	0	0	0	0	0
245 UNIFORM AND PERSONAL SUPPLIES	904	1,500	1,500	790	16,500	15,000	15,000
TOTAL MATERIALS AND SUPPLIES	51,525	99,350	99,350	29,857	75,550	-23,800	-23,800
PERCENTAGE CHANGE						-24.0%	-24.0%
CHARACTER 030 - OTHER SERVICES AND CHARGES 300 PROFESSIONAL SERVICES 303 CONSULTING SERVICES 306 ARCHITECTURAL AND ENGINEERING SERVICE	1,620 106,181 446,300	1,000 0 380,000	1,000 0 380,000	662 17,578 345,820	1,000 30,000 587,000	0 30,000 207,000	0 30,000 207,000

CHARACTER 050 - INTERNAL CHARGES

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT DIVISION OF COMPLIANCE

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
309 TECHNICAL SERVICES	72,715	55,140	55,140	59,896	91,351	36,211	36,211
315 TEMPORARY SERVICES	2,244	3,000	3,000	0	7,000	4,000	4,000
323 POSTAGE AND SHIPPING	25,572	27,000	27,000	15,687	27,000	0	0
326 COMMUNICATION SERVICES	102,790	103,600	103,600	47,529	156,600	53,000	53,000
329 TRAVEL AND MILEAGE	6,222	16,350	16,350	3,198	26,350	10,000	10,000
332 INSTRUCTION AND TUITION	13,966	87,600	87,600	59,777	87,600	0	0
335 INFORMATION TECHNOLOGY	1,761,408	1,704,950	1,704,950	446,397	1,744,613	39,663	39,663
341 ADVERTISING	1,049	2,600	2,600	167	2,600	0	0
344 PRINTING AND COPYING CHARGES	68,295	48,500	48,500	27,128	58,500	10,000	10,000
350 FACILITY LEASE AND RENTALS	167,152	379,961	379,961	58,024	326,940	-53,021	-53,021
356 EQUIPMENT MAINTENANCE AND REPAIR	7,843	7,900	7,900	11,340	7,900	0	0
362 BUILDING MAINTENANCE AND REPAIR	49,236	0	0	5,393	0	0	0
368 INSURANCE PREMIUMS	6,077	11,375	11,375	6,464	11,375	0	0
371 MEMBERSHIPS	3,534	5,600	5,600	1,969	5,600	0	0
374 SUBSCRIPTIONS	5,509	6,200	6,200	1,691	6,200	0	0
377 LEGAL SETTLEMENTS AND JUDGMENTS	0	0	0	0	900,000	900,000	900,000
389 BANK CHARGES	0	1,000	1,000	0	1,000	0	0
395 OTHER SERVICES AND CHARGES	200	0	0	0	0	0	0
TOTAL OTHER SERVICES AND CHARGES	2,847,913	2,841,776	2,841,776	1,108,720	4,078,629	1,236,853	1,236,853
PERCENTAGE CHANGE						43.5%	43.5%
CHARACTER 040 - PROPERTIES AND EQUIPMENT							
405 BUILDINGS	414	0	0	0	0	0	0
415 FURNISHINGS AND OFFICE EQUIPMENT	382,442	217,700	217,700	246,368	102,030	-115,670	-115,670
420 EQUIPMENT	31,647	169,000	169,000	32,958	125,300	-43,700	-43,700
445 LEASE AND RENTAL OF EQUIPMENT	73,624	112,000	112,000	68,653	157,000	45,000	45,000
TOTAL PROPERTIES AND EQUIPMENT	488,127	498,700	498,700	347,979	384,330	-114,370	-114,370
PERCENTAGE CHANGE						-22.9%	-22.9%

**2003 Annual Budget** 

# DEPARTMENT OF METROPOLITAN DEVELOPMENT DIVISION OF COMPLIANCE

	2001 Actual	2002 Original Budget	2002 Revised Budget	June 30 YTD	2003 Proposed Budget	2003 to 2002 Original Difference	2003 to 2002 Revised Difference
510 CENTRAL SERVICES CHARGES	87,771	74,700	74,700	36,473	140,152	65,452	65,452
520 FLEET SERVICES CHARGES	132,504	129,490	129,490	63,655	129,490	0	0
530 DEPARTMENTAL CHARGES	163,364	230,000	230,000	115,000	437,015	207,015	207,015
TOTAL INTERNAL CHARGES	383,639	434,190	434,190	215,128	706,657	272,467	272,467
PERCENTAGE CHANGE						62.8%	62.8%
TOTAL DIVISION OF COMPLIANCE	7,332,243	8,338,684	8,338,684	3,663,751	9,679,630	1,340,946	1,340,946
PERCENTAGE CHANGE						16.1%	16.1%